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COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of State Uniform Payroll

December 20, 2013

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2014-29

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: State Combined Charitable Campaign Deductions

Agencies were notified in [OSUP Memo #2014-10](#) on September 20, 2013 of a proposed Rule to establish a combined charitable campaign to allow state employees to contribute to eligible charities through payroll deduction. The final Rule has been published in the December 20, 2013 edition of the Louisiana Register. A copy of the final Rule can be obtained from the Office of State Register's website at: <http://www.doa.louisiana.gov/osr/reg/1312/1312.pdf>. Refer to pages 3272-3276.

The Office of State Uniform Payroll and the Louisiana Association of United Ways will begin accepting applications from interested charitable organizations in January 2014. The annual fall campaign will be held around October 2014 with payroll deductions beginning in January 2015. 2014 payroll deductions for existing United Way vendors will be handled in the same manner as before.

OSUP will issue future memoranda that will detail the responsibilities agencies will have with regard to the State's Combined Charitable Campaign and payroll deductions. Refer to OSUP Memoranda [#2014-10](#) and [#2013-07](#) for more information.

If you have any questions, please contact a member of the OSUP Benefits and Financial Administration Unit by email at the following address: _DOA-OSUP-BFA@la.gov or by phone at (225):

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